

# St. Charles Borromeo Faith Formation Family Registration Form 2022 - 2023 School Year

**Please return forms to the Faith Formation Office**  
**in person or emailed to:**  
 reoffice@stcbparish.org

**Or mail to**  
 St. Charles Borromeo  
 Faith Formation Office  
 145 E Grand Ave.  
 Bensenville, IL 60106

**Or drop off in the parish office**

<b>Family Information</b>	Last Name: _____ Dad's Name: _____ Mom's Name: _____
	Mom's Maiden Name: _____ Ethnicity _____
	Street Address: _____ City/zip: _____
	Mom's cell: _____ Dad's cell: _____
	Email for communication with the Faith Formation Office: _____
	Parish where family is registered: _____
	<input type="checkbox"/> Please use the above information to register the family at St. Charles Borromeo church
Children live with: _____ Both parents _____ Mother _____ Father _____ Guardian (Relation: _____)	

**BAPTISMAL CERTIFICATES are required for each child.**

Student Info	First and Last Name	Sex	Birthdate MM/DD/YY	Place of birth City/State	Sacraments Already Received (Check all that apply)			Grade in 2022/23	School attending
		M/F			<input type="checkbox"/> Baptism	<input type="checkbox"/> Reconciliation	<input type="checkbox"/> Eucharist		
		M/F			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		M/F			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		M/F			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		M/F			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

<b>Tuition &amp; Fees</b>	Non refundable <b>Registration Fee</b> (per family) —payment required at registration Before June 1—\$25; Before Aug. 1 - \$50; After Aug. 1—\$75 New Families (anytime)- \$25	\$
	Religious Education class <b>tuition</b> (Wed. evenings 6:15pm—7:45pm) 1 student — \$255; 2 students — \$330; 3 or more — \$420	\$
	Sacrament Preparation & Retreat Fees <b>First Communion</b> — \$60 (per student) <b>Confirmation</b> — \$85 (per student)	\$
	Catechist Credit (1/2 off tuition) Catechist Aide (Assistant) (\$75 Credit)	\$
	<b>Total Due</b> (all fees need to be paid before sacraments are made)	\$

**Payment Plan: (Please check one)**

**Make checks payable to St. Charles Borromeo**

- One time payment of total**
- I will pay in 4 installments**  
 registration fee & sac. prep fee due now,  
 1/3 tuition due Oct 15,  
 1/3 tuition due Jan 15,  
 Final payment due April 15
- Applying for Financial Aid (request applications from the Office; must be registered STCB parishioner to apply)

**Payment Received in FFO: (office use only)**

Date	Amount	Notes	Initials

Complete registration on reverse of sheet

**Please check one or more of the family involvement groups your family might be interested in volunteering in the coming year!**

- Social Media     
  Children’s Liturgy     
  Fundraising     
  Hospitality  
 Outreach (service projects)     
  Child care     
  Liturgical ministry     
  Parish ministry

Talent /professional skill you’d like to share with the parish: \_\_\_\_\_

**General Permission**

I request that my child(ren) listed on this form, be allowed to participate in the St. Charles Borromeo Faith Formation Program for the 2022-2023 school year. I agree on behalf of myself, my heirs, assigns, executors, and personal representatives, to hold harmless and defend St. Charles Borromeo , And the Diocese of Joliet, its officers, directors, agents, employees, or representatives from any and all liability for illness or death arising from or in connection with my participation in the program.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Pictures/Video Permission:** Pictures/videos of the Faith Formation participants may be taken during the year for publicity or information purposes to advertise events in the parish. The pictures may be posted on parish/diocesan webpages, bulletin boards, or publications. We assume your permission is given for use of these photos unless you notify the Faith Formation

**Medical Permission**

**In case of medical emergency,** I grant permission to the St. Charles Borromeo volunteers and staff to administer First Aid and to secure proper treatment for my child(ren) until I can be reached.

Parent /Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Other Emergency Contact Person** *if parents cannot be reached:* Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Please list any issues that may impact your child’s Faith Formation experience.

Child’s Name	Medical problem, allergies, or learning disability

**Diocesan Safe Environment Materials**

In an effort to protect our children, the Diocese of Joliet requires that certain safety information be made available to families participating in Faith Formation programs. In response to this requirement, St. Charles Borromeo provides all families VIRTUS: “Practical Advice for Parents on Preventing Child Sexual Abuse”. It is attached here and also available on our website in English and Spanish at [www.stcbparish.org](http://www.stcbparish.org).

# St. Charles Borromeo Faith Formation Program

## **Transferring Student Form**

2022-2023 School Year

**Only** families registering children who have not participated in the Faith Formation Program, are asked to fill out this form to complete our office database. **ALL NEW STUDENTS must present a copy of their Baptismal certificate with their registration forms as well as proof of previous classes.** This form is in **addition** to the normal Family Registration Form.

Student Name: _____ Grade (2022-2023 school year): _____					
Sacrament Information	Received (Yes or No)	Sacrament	Date Received	Where (parish name)	Where (city, state)
		Baptism			
		First Reconciliation			
		First Communion			
Previous Faith Formation	Grade	Formation Received (RE classes, Catechesis of the Good Shepherd, Sacrament Preparation, etc.)		Parish	City, State

Student Name: _____ Grade (2022-2023 school year): _____					
Sacrament Information	Received (Yes or No)	Sacrament	Date Received	Where (parish name)	Where (city, state)
		Baptism			
		First Reconciliation			
		First Communion			
Previous Faith Formation	Grade	Formation Received (RE classes, Catechesis of the Good Shepherd, Sacrament Preparation, etc.)		Parish	City, State



### A Resource Provided to You Through the Protecting God's Children<sup>®</sup> Program



**EDITOR'S NOTE:** Parenting is the most influential responsibility an adult undertakes in life. It is also the one job for which adults receive the least amount of training. Society expects parents to know what to do, to always take appropriate actions, and to behave daily in a manner that provides a wonderful role model for their children. However, society does not provide parents the tools and skills they need to live up to these expectations. The National Catholic Risk Retention Group, Inc., provides parents with this free handbook to help them focus on practical steps designed to help protect children from sexual abuse. This handbook was produced for our Protecting God's Children program as a part of our VIRTUS<sup>®</sup> programs.

The first step to protecting children from sexual abuse is educating parents about the nature of the problem. Awareness about child sexual abuse—what it is and who commits it—opens the door to some simple steps parents can take to protect children. No one has more at stake or a more vested interest in protecting children than the people who gave them life. Awareness, education, and responsible parenting give a child the best tools for her or his defense—and the child may be more likely to tell an adult if something happens.

The Protecting God's Children program is designed for adults in our faith community—to raise their awareness about the nature of child sexual abuse, to educate them on how to recognize the warning signs, and to train them about what to do when they suspect a child is being victimized. The program includes awareness sessions, videos, web-based training modules, online training bulletins, and other programs specifically designed to assist parents and other adults.

The first of two centerpiece videos, *A Time to Protect God's Children*, presents an accurate, clear, and effective introduction to the subject of child sexual abuse. Awareness usually gives rise to the question: "What can I do?" The second video, *A Plan to Protect God's Children*, trains adults to recognize some of the primary symptoms of child sexual abuse and what to do if a child reports abuse.

We recognize that parents need practical advice. Parents bear the primary responsibility for the safety and well-being of their children. Here are some practical actions that parents can take to help protect their children from sexual abuse:

1. By virtue of their physical size, adults have power over children—and that increases a child's vulnerability. For example, parents and other authority figures teach children to "obey adults." When children hear this message, they may interpret it to mean that *all* adults have the authority to tell *all* children what to do, *all* the time. If this is a child's interpretation, then the message has created additional vulnerability for the child. Yet, some simple, common sense steps can help minimize a child's vulnerability. For example:



- Do NOT insist that children hug or kiss relatives or friends. Let children express affection on their own terms.

- Let children know that their feelings are important to you. Intervene if you notice that your child is uncomfortable doing something that another adult asks him or her to do. Let the child know that you will protect him or her from this discomfort. That doesn't necessarily mean that you should let children off the hook when it comes to doing their chores or cleaning up a mess they've made.

2. Learn to recognize and take advantage of teachable moments with children. Be willing to openly discuss sensitive issues. The American Academy of Pediatrics recommends the following age-appropriate conversations with children:

- From ages 18 months to 3 years—begin teaching children the proper names for all body parts.
- Ages 3 to 5 years—teach children about private body parts and how to say “no” to anyone who touches them in a way that makes them feel uncomfortable. Give them direct answers to questions about sex.
- Ages 5 to 8 years—talk about good touches and bad touches, and safety away from home.
- Ages 8 to 12 years—focus on personal safety issues.
- Ages 13 to 18 years—discuss issues such as rape, date rape, HIV, other sexually transmitted diseases, and unintended pregnancy. There are also professionals in the community who can provide assistance with forming age-appropriate responses to children's questions and concerns. Remember, regardless of the child's age: **Take advantage of teachable moments.**



3. Games are a great way to reinforce the lessons you teach your children about safety issues. For example, children are always asking parents, “What if?” Using this same game, parents can raise their own concerns and encourage their children to *think* and *make decisions* relying on the lessons they have learned.

4. Teach children to say, “Stop it,” to instructions that might encourage them to do things that they *really* do not want to do. Reinforce the rule that children should say, “Stop it,” to requests or demands that make them uncomfortable, even if they *think* they should obey. A discussion of these rules can teach a child that there are some times when it is okay to say, “Stop it,” and other times when it is okay to go along with the instructions. Everything hinges on context. Parents must teach their children how to discern between an *appropriate* request and an *inappropriate* request.

For example, it is appropriate to follow the instruction to “Be nice,” as long as the instruction is within an appropriate context, such as, “Be nice and don't throw things at the other children.” But, tell children it's okay to disobey this request if, for example, someone says, “Be nice and take off your clothes.”



5. Know where children spend their time. Get to know the adults who show up at the various locations in the community where children gather and where they play together. Be wary of any adult who seems more interested in creating a relationship with a child than with other adults. Pay attention when an adult seems to single out a particular child for a relationship or for special attention. Warning signs include treats, gifts, vacations, or other special favors offered only to one specific child.

6. Make unannounced visits to the child's nursery, babysitter, daycare center, or school. When choosing a nursery, daycare center, or school, make sure that there are no areas where children play or work that are “off limits” to parents. Taking these actions raises awareness among caregivers, and reinforces the responsibility they have for the safety of the children in their charge.

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7. Find out if the child's school or church religious education programs include a sex abuse prevention curriculum. If not, volunteer to be on a committee to establish such a program. Work with teachers to review available programs and make recommendations to school administrators. Talk with other parents about supporting the addition of child sexual abuse prevention material to existing child safety programs.



**Do NOT** allow a child to go alone on “vacation” with *any* adult other than the child's parent.

**Do NOT** allow a child to spend the night alone with *any* adult other than the child's parent or another **safe** adult.<sup>i</sup>

**Except in the case of a serious emergency, Do NOT** allow a child to travel alone—even for a very short distance—with *any* adult other than the child's parent or another **safe** adult. You should also prohibit children from accepting expensive gifts from an adult, particularly if one child is singled out for special attention.

Parents can make an important difference. However, without a supporting organization to help bring together a community's resources, experts, and commitment, parents are limited in their ability to impact community-wide child abuse prevention. That's where we can help.

The Church can join with parents to build a society where children are no longer at risk of being sexually abused, where those who have been victimized can find the resources and courage to heal, and where all people live together in loving, supportive relationships.

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### Resources:

*Child Sexual Abuse: What It Is and How to Prevent It*, American Academy of Pediatrics, 1999.

Adams, C., and Fay, J., *No More Secrets: Protecting Your Child From Sexual Abuse*, Impact Publishers, Ninth Printing, 1991.

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### **Practical Advice for Parents on Preventing Child Sexual Abuse**

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<sup>i</sup>“Safe adult” is a special designation used in the VIRTUS *Child Sexual Abuse Prevention Program for Parents and Guardians* to describe adults who have demonstrated that they behave in a safe manner when interacting with children.